Gathering Information
for your Project

1. Product Dimensions
   a. Min/Max H x W x L of all products
   b. Min/Max weight
   c. Description of product(s)

2. Unit Load Requirements
   a. Min/Max pallet/unit load H x W x L
   b. Min/Max pallet/unit load weight
   c. Pallet type
   d. Stack pattern(s)
   e. Layers per pallet/unit load

3. Packaging Specifications (if applicable)
   a. Product packaging requirement
   b. Pallet/unit load wrapping requirement

4. Rate/Throughput Questions
   a. Min/Max product rate, by individual SKU
   b. Min/Max Pallet/Unit Load rate
   c. Number of SKU's running at one time
   d. Changeover of different SKU's, describe the process

5. Equipment Interface/Connection Point
   a. Describe the interface point infeed and outfeed (before and after MCRI equipment)
   b. Describe the controls/data interface with existing PLC/Database connections

6. Project Information
   a. Can you send me a layout in AutoCad?
   b. Do you have any pictures or videos you can share with me?
   c. Is the project funding approved?
   d. When will you issue a purchase order?
   e. When do you need the equipment installed?